

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221



"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stat., notice is hereby given to the public that the following meetings will be held

THE WEEK OF JANUARY 25-29, 2010.

MONDAY, JANUARY 25, 2010

- | | | |
|-------------|--|--|
| * 8:30 a.m. | Community Options Program Planning Committee | Board Room B
Sophie Beaumont Bldg.
111 N. Jefferson Street |
| * 6:00 p.m. | Planning, Development & Transportation | Room 161—UW Extension
1150 Bellevue Street |

TUESDAY, JANUARY 26, 2010

- | | | |
|-------------|-------------------------------------|---|
| * 3:30 p.m. | Criminal Justice Coordinating Board | Truttman Room
Law Enforcement Center
300 E. Walnut Street |
| * 5:30 p.m. | Facility Master Plan Subcommittee | Room 200—Northern Bldg.
305 E. Walnut Street |

WEDNESDAY, JANUARY 27, 2010

- | | | |
|-------------|--|---|
| * 4:00 p.m. | Children with Disabilities Education Board | Syble Hopp School
755 Scheuring Rd—DePere |
| * 6:00 p.m. | Human Services Committee | Room 200—Northern Bldg.
305 E. Walnut Street |

THURSDAY, JANUARY 28, 2010

- | | | |
|-------------|--|---|
| * 8:30 a.m. | Aging & Disability Resource Center
Board of Directors | ADRC of Brown County
300 S. Adams Street |
| * 3:00 p.m. | Planning Commission Board of Directors
Chapter 21 Subdivision of Ordinance Revision | Room 200—Northern Bldg.
305 E. Walnut Street |
| * 5:30 p.m. | Administration Committee | Room 200—Northern Bldg.
305 E. Walnut Street |

FRIDAY, JANUARY 29, 2010

(No Meetings)

***Agendas Enclosed**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE MEETING

Monday, January 25, 2010 – 8:30 a.m. - Sophie Beaumont Building - 111 North Jefferson Street, Green Bay, Wisconsin – Board Room B

1. Meeting called to order
2. Roll call
3. Modification/approval of agenda
- * 4. Modification/approval of minutes of October 26, 2009
5. COP Committee recommendation re: bypassing or closing individuals off wait list
- * 6. COP Plan 2010 update
7. Reports
 - A. Current status of COP funding
 - * B. Monthly waiting list
 - * C. Money expenditures by target group
- * 8. Ongoing Family Care Update
9. **Closed session**--Pursuant to 19.85(l)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—
10. Roll call vote for closed session
11. Ongoing CBRF placement update
 - * A. CBRF variance request – Bornemann CBRF (falls under resolution and does not require individual Committee approval)
12. Any other business authorized by law

* Indicates materials are included in packet mailing

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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair
Mike Fleck, Vice Chair
Norbert Dantinne, Dave Kaster, Dan Haefs

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, January 25, 2010

6:00 p.m.

**Room 161, Ag & Extension Center
1150 Bellevue Street**

**** PLEASE NOTE TIME ****
(There will be no Land Con meeting.)

- I. Call Meeting to Order.
 - II. Approve/Modify Agenda.
 - III. Approve/Modify Minutes of the December 28, 2009.
1. Review minutes of:
 - a) Harbor Commission (11/19/2009).
 - b) Harbor Commission (12/21/2009).

Communications

2. Communication from Supervisor Haefs re: a Request that the Committee discuss having those departments with Planning/Development oversight present 2011 Budgets with zero levy dollar increases. (Referred from January County Board.)

Port and Solid Waste

3. Port & Solid Waste - Budget Status Financial Reports for October and November, 2009.
4. Materials Recycling Facility Building Repair Bid #1393 Tabulation – Request for Approval.
5. Renard Island Closure – Causeway discussion.
6. Oneida Seven Generation/Brown County Waste Gasification Project – Contract negotiation guidance.
7. Budget Adjustment Request (#09-150): Port Section 217 Budget Adjustment.
8. BOW Cooperative Landfill Plan and South Landfill Development Schedule Update.
9. Director's Report.

Airport

- 10. Marketing RFP.
- 11. Director's Report.

Highway

- 12. Discussion re: Signage for Private Business Trailblazing on County Road Right of Way.
- 13. Director's Report

Highway/Planning Commission

- 14. Updates on CTH GV (standing item).

Planning and Land Services

Land Information

- 15. Update regarding approval of The National Map: Imagery and Elevation Maps Grant for \$251,666 to complete Light Detection and Ranging (LIDAR) images to enable the development of contour maps for Brown County.

Planning Commission

- 16. Bay-Lake Regional Planning Commission (BLRPC) – update on BLRPC activities in Brown County (Mark Walter).
- 17. Contract with Advance to partially administer the Brown County Economic Development Revolving Loan Fund Program.
- 18. Budget Status Financial Report for November 30, 2009.

Property Listing

- 19. Budget Status Financial Report for November 30, 2009.

Zoning

- 20. Request to fill vacant Sanitary Inspector position. (*Motion at December mtg.: Refer to Human Resources to work with staff to eliminate Sanitary Inspector position and create a new administrative position and bring back to committee in January.*)
- 21. Budget Status Financial Report for November 30, 2009.

- 22. **Register of Deeds** Budget Status Financial Report for November 30, 2009.

- 23. **UW-Extension** Budget Status Financial Report for November 30, 2009.

Other

- 24. Audit of bills.
- 25. Such other matters as authorized by law.

Bernie Erickson, Chair

Attachments

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Judge Kendall Kelley
Captain John Jadin

CRIMINAL JUSTICE COORDINATING BOARD

Tuesday, January 26, 2010

3:30 p.m.

Truttman Room, Law Enforcement Center

300 E. Walnut Street

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of November 24, 2009.
4. Drug Court Update (Judge Zuidmulder).
5. Report from the District Attorney Regarding Drug Prosecution (D.A. John Zakowski).
6. Community Drug Education Programs (D.A. John Zakowski).
7. OWI Law Changes (Judge Kelley).
8. Such other matters as authorized by law.
9. Adjourn.

Judge Kendall Kelley, Chair

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FACILITY MASTER PLAN COMMITTEE

Adam Warpinski, Chair
Carole Andrews, Vice Chair
Jack Krueger, Mike Fleck, Pat Wetzel

FACILITY MASTER PLAN SUBCOMMITTEE

Tuesday, January 26, 2010

5:30 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

*****NOTE CHANGE IN DATE/TIME/LOCATION*****

1. Call to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of November 12, 2009.
4. Review of 25 X 25 Energy Plan.
5. Review of Options for Old MHC Facility.
6. Long Range Plan Update.
7. Such Other Matters as Authorized by Law.

Adam Warpinski, Chair

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Pursuant to Section 19.84, notice is hereby given to the public:

**BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION
BOARD AGENDA**

**Wednesday January 27, 2010- 4:00pm
Syble Hopp School**

1. Call to Order - 4:00 pm. ~ Jerome Van Sistine
2. Action Item: Approval of December 15, 2009 Board Minutes
3. Correspondence
4. Action Item: Approval of Agenda
5. Action Item: Donations
6. Action Item: Financial Report
7. Action Item: Administrators Report
8. Action Item: Parent Organization
9. Action Item: Payment of Bills
10. Executive Session: The Board will move to executive session as allowed by Wsconsin stats 19.85 (1)(f)(e) to discuss personnel staff and other negotiation.
11. Action Item: Staff request
12. Action Item: Adjournment

"Any person wishing to attend who, because of disability requires special accommodation should; contact Syble Hopp School at 336-5754 by 3:00 p.m. on Monday, January 26, 2010 so arrangements can be made."

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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Steve Fewell, Vice Chair
Julie Knier, Patrick Moynihan Jr., Pat La Violette
Tom Lund, Jesse Brunette

HUMAN SERVICES COMMITTEE

Wednesday, January 27, 2010

6:00 p.m.

Room 200, Northern Building
305 E. Walnut Street, Green Bay

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of December 16, 2009.

Comments from Public

Report from Human Services Chair, Patrick Evans

1. Review Minutes of:
 - a. Aging & Disability Resource Center Board (December 10, 2009).
 - b. Board of Health (July 22, 2008).
 - c. Board of Health (September 16, 2008).
 - d. Board of Health (November 17, 2008).
 - e. Board of Health (March 10, 2009).
 - f. Board of Health (June 9, 2009).
 - g. Board of Health (August 12, 2009).
 - h. Children with Disabilities Education Board (December 15, 2009).
 - i. Veterans' Recognition Subcommittee (November 3, 2009).
 - j. Veterans' Recognition Subcommittee (January 12, 2010).

Communications

2. Communication from Supervisor Scray re: Review Brown County requirements of ID when applying for any Social Services from the County. Discuss the possibility of making Brown County requirements of ID stricter to prevent fraud. (Held from December Meeting.)

3. Communication from Supervisor Evans re: To address concerns with the Brown County Sheriff's Department and local Law Enforcement Agencies on the EM-1 placement of patients as it relates to the Crisis Center and the Community Treatment Center. Additionally to develop a county-wide plan for all Law Enforcement Agencies to abide by with accordance to enhanced safety and efficiency procedures. (Held from November Meeting.)

Human Services Dept.

4. Report on 2009 Deficit.
5. Director's Report.
6. Family Care Update.
7. Community Treatment Center Update.
8. Community Treatment Center Statistics.
9. Bellin Psychiatric Monthly Report.
10. Approval for New Non-Continuous Vendor.
11. Request for New Vendor Contract.
12. Monthly Contract Update.
13. Financial Report for Community Programs.
14. Financial Report for Community Treatment Center.

Aging & Disability Resource Center – No Agenda Items.

Health Dept. – No Agenda Items.

Syble Hopp School – No Agenda Items.

Veterans Dept. – No Agenda Items.

Other

15. Audit of Bills.
16. Such other Matters as Authorized by Law.

Patrick Evans, Chair

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**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD OF DIRECTOR'S MEETING
THURSDAY, JANUARY 28, 2010 AT 8:30 A.M.
ADRC OF BROWN COUNTY
300 S. ADAMS ST. GREEN BAY WI 54301**

AGENDA

Pledge of Allegiance

1. Adoption of Agenda.
2. Introductions.
3. Approval of the minutes of the regular meeting of December 10, 2009.
4. Finance Report:
 - A. Approval of October finance report.
 - B. Approval of restricted funds.
 - C. Approval of restricted designated funds from 2009.
5. Approval to submit Falls Prevention Planning Grant.
6. Review of ADRC 2010 goals and priorities.
7. &A Update.
8. Legislative Update.
9. Director's Report.
10. Election of Officers.
11. Announcements.
12. Next meeting date – February 25, 2010.
13. Adjourn.


Tom Diedrick, Chairperson (aw)
Aging & Disability Resource Center
of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: "Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"

AGENDA
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
CHAPTER 21 SUBDIVISIONS ORDINANCE REVISION SUBCOMMITTEE
Thursday, January 28, 2010
Northern Building
305 E. Walnut St., Room 200
Green Bay, WI
3:00 p.m.

ROLL CALL:

Bill Bosiacki	_____	Dennis Reim	_____
Graham Callis	_____	Peter Schleinz	_____
David Chrouser	_____	Michael Soletski	_____
Norbert Dantine, Jr.	_____	Michael Vande Hei	_____
Pat Ford	_____	Andrew Vissers	_____
Pat Kaster	_____	Jim Wallen	_____
Chuck Lamine	_____		

1. Approval of the July 30, 2009, Chapter 21 Subdivisions Ordinance Revision Subcommittee meeting minutes.
2. Update regarding the status of the subdivision review process.
3. Review and action regarding the draft of proposed revisions to the Brown County Subdivisions Ordinance (Chapter 21 of the Brown County Code).
 - a. Planned Unit Developments (s. 21.70)
 - b. Traditional Neighborhood Developments
 - c. Conservation Designed Subdivisions (s. 21.71)
4. Other matters.
5. Confirm upcoming meetings scheduled for February 25 and March 25 at 3:00 p.m.
6. Adjourn.

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ADMINISTRATION COMMITTEE

Tom Lund, Chair
Jack Krueger, Vice Chair
Patty Hoeft, Tony Theisen, Andy Williams

ADMINISTRATION COMMITTEE

Tuesday, January 28, 2010

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street

- I. Call to order.
 - II. Approve/modify agenda.
 - III. Approve/modify minutes of December 22, 2009.
1. Review of Minutes
 - a. Housing Authority (12/21/2009).

Communications

2. Communication from Supervisor Lund to refer to Administration that any employee who would voluntarily submit to a yearly health assessment and maintains a proper weight and level of fitness would be eligible for reimbursement regardless of affiliation with a health club. *(Held for 60 days – per November mtg.)*
3. Communication from Supervisor Knier re: Adopt a resolution requiring a salary study for each position and candidate filled by appointment. *(Held until January mtg. – per December mtg.)*
4. Communication from Supervisor Knier re: Require Human Resources to provide cost of living adjustments based on location when providing comparable salary numbers. *(Held until January mtg – per December mtg.)*
5. Communication from Supervisor Williams to return the Information Services position of Karen Christens back to the Information Services Table of Organization from the Administration Table of Organization. (Referred from January County Board.)

Other

6. Oneida Seven Generation/Brown County Waste Gasification Project – Contract negotiation guidance.

Human Resources

7. Budget Status Financial Report for November 30, 2009.
8. Human Resources Activity Report for December 2009.
9. Budget Adjustment Request (#10-03): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund.)

Treasurer

10. Treasurer's Financial Report for the Month of November, 2009.
11. Budget Status Financial Report for the Month of November.

Corporation Counsel

12. Budget Status Financial Report for November, 2009.
13. Record Retention (*Held until January 2010 – per October mtg.*)

Information Services

14. Budget Status Report for November, 2009.
15. Director's Report.

Dept. of Administration

16. 2009 & 2010 Budget Adjustment Log.
17. Grant Application Approval Log.
18. Budget Status Financial Report for November 30, 2009.
19. November 2009 Property Tax Levy Financial Report.
20. January 2010 Director Report.
21. December 31, 2009 Vehicle Listing.
22. Director's Report.

Facility & Park Management

23. Budget Status Financial Report for November 31, 2009.
 24. Offer to Purchase Existing County Property.
 25. Director's Report
26. **County Clerk** – Budget Status Financial Report for November 30, 2009.

Child Support Agency – No agenda items.

Other

27. Audit of bills.
28. Such other matters as authorized by law.

Tom Lund, Chair

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January 2010

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					Happy New Year!  1	2
3	4	5	6 Public Safety 5pm	7 Ed & Rec 5:30pm	8	9
10	11 Executive Cmte 6:00 pm	12 Vets' Recognition 5:15pm	13	14	15	16
17	18	19	20 Board of Supervisors 7:00 p.m.	21	22	23
24	25 Land Con 6pm Plan Dev & Trans 6:30 pm	26 Criminal Justice Coord Bd 3:30pm / Facility Master Plan 5:15pm	27 Human Svc Cmte 6pm	28 Admin 5:30 pm	29	30
31						

FEBRUARY 2010



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 Public Safety 5pm	4 Ed & Rec 5:30pm	5	6
7	8 Executive Cmte 6:00 pm	9 Vets' Recognition 5:15pm	10	11	12	13
14  Valentine's Day	15	16	17 EMS 1:30pm Board of Supervisors 7:00 p.m.	18 Facility Master Plan 5:15 pm.	19	20
21	22 Land Con 6pm Plan Dev & Trans 6:30 pm	23 Criminal Justice Coord Bd 3:30pm	24 Human Svc Cmte 6pm	25 Admin 5:30 pm	26	27
28						

BROWN COUNTY COMMITTEE MINUTES

- Harbor Commission (December 21, 2009)
- Library Board (December 17, 2009)
- Veterans' Recognition Subcommittee (January 12, 2010)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

Approved:

1.11.2010

CHARLES J. LARSCHIED

PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on Monday, **DECEMBER 21, 2009**, 11:30am., at Holiday Inn – City Centre, Green Bay, WI. The meeting was officially called to order by President McKloskey at 11:30am.

1. Roll Call:

Present: President Neil McKloskey
Vice-President Tom Van Drasek
Commissioner Bill Martens (left at 12:50pm)
Commissioner John Gower (arrived at 11:40am)
Commissioner Craig Dickman (left at 12:52pm)
Commissioner John Hanitz
Commissioner Ron Antonneau (arrived at 11:24am)
Commissioner Hank Wallace

Excused: Commissioner Bernie Erickson

Also Present: Chuck Larscheid, Brown County Port & Solid Waste
Dean Haen, Brown County Port & Solid Waste
Tony Walter, Green Bay Press Gazette

2. Approval/Modification – Meeting Agenda

A motion to approve the agenda was made Craig Dickman and seconded by John Hanitz. Unanimously approved.

3. Approval/Modification – November 19, 2009 Meeting Minutes

A motion to approve the November 19, 2009 minutes was made by Ron Antonneau and seconded by Hank Wallace. Unanimously approved.

(2.) Approval/Modification – Meeting Agenda

A motion to modify the motion approving the agenda was made by Craig Dickman and seconded by Tom Van Drasek. Unanimously approved. Commissioner Martens requested Agenda Item #6 be discussed at the end of the agenda due to a conflict of interest.

4. Strategic Plan Subcommittee - Update

The Strategic Plan subcommittee of Dickman, Van Drasek, Wallace and Gower met to review the Strategic Plan. A few minor changes were made on the Mission Statement, Vision Statement, and Strategic Theme. The strategic theme was broken down into four categories: Open Markets, Sustainable Economics, Expand Markets & Revenues, and Autonomous & World Class Operations. Feedback was requested from the Commission and discussion ensued. One item to be discussed in the future is creating a separate and more recognizable identity for the Port of Green Bay. The next subcommittee meeting is scheduled for January 25, 2010 at the Port & Solid Waste offices.

5. Transfer of 217 Funds for past Port Expenditures – Request for Approval

As requested at last month's meeting, President McKloskey contacted County Executive Tom Hinz regarding the possibility of separating the Port Department from the Solid Waste Department. Executive Hinz indicated he was under the impression that once Finance had the money situation resolved, that would solve the separation issue. Executive Hinz offered to discuss this further with McKloskey, Larscheid and Haen. A subcommittee of McKloskey, Van Drasek and Antonneau was created to take a closer look at the financials from 2009 back through when the two departments merged.

A motion to refer the Transfer of 217 Funds for past Port Expenditures to the subcommittee of McKloskey, Van Drasek & Antonneau was made by Craig Dickman and seconded by Tom Van Drasek. Unanimously approved.

The subcommittee's findings, comments and recommendations will be brought back to the Harbor Commission. Once the issue is resolved on the transfer of 217 funds, the Commission will then discuss the possible separation of the departments. The Strategic Plan subcommittee will explore possible separation options in conjunction with reviewing the Strategic Plan. The subcommittee will focus on 3 considerations: 1) financial, 2) marketing value, and 3) operational and/or administrative future. It was also suggested that the authorities of the Harbor Commission be reviewed. *(Commissioner Antonneau will replace Commissioner Gower, who stepped down from the Strategic Plan subcommittee.)*

7. WDNR Ballast Water Permit – Update

The State of Wisconsin (WDNR) has released their ballast water permit. The U.S. Coast Guard (USCG) recently passed their ballast water regulations and it is currently out for public comment. Staff noted several differences between the two. The USCG is a national ballast water regulation which addresses all vessels (salties & lakies); whereas the WDNR permit is for the State of Wisconsin only and applies only to saltwater vessels. The permit issued by the WDNR is similar to the standards set by the International Maritime Organization (IMO). Staff felt this would be a good time to pursue "green" initiatives and referred to wording which the subcommittee included in the Strategic Plan. A brief discussion ensued on the Chicago Canal with the decision to take no action at this time.

8. U.S. Army Corps of Engineer's Renard Island Causeway Design 7 Cost Estimates

U.S. Army Corps of Engineers (USACE) design options for the causeway to Renard Island were reviewed. As requested the USACE provided options for a permanent and a temporary causeway for both the east and west sides of the Island. The options were reviewed and discussed by the Commission. Staff recommended meeting with the City of Green Bay to make them aware of the Commission's support of the lowest-cost operational structure. The USACE will pay only the minimal cost to access the Island and, therefore, anything above and beyond that will be the City's responsibility. The USACE timeframe is to build this year. Staff will report back in January with the City's response.

9. Director's Report

• Fox River Clean-up

Plaintiffs in the Fox River Clean-up have filed suit against other parties that possibly contributed to the Fox River Clean-up; however, Judge Griesbach dismissed the lawsuit out because 1) the plaintiffs were not entirely ignorant about the dangers of pcb's during the production period, 2) the plaintiffs did not attempt to identify any serious studies that would expose the dangers, and 3) the defendants had no reason to expect damages from handling the problems with pcb products. The court determined that end users should not have to bear the burden of unknown defects and the producers should be held liable. One-third of the pcbs discharged into the Fox River happened when the dangers were suspected and one-half of the pcbs were discharged into the river after a report was published indicating there may be some problems. WDNR figures indicate 98% of the pcb's discharged happened by the end of 1971. Although the initial lawsuit has been dismissed and absolves Brown County of any future litigation for the Fox River Clean-up, the plaintiffs could appeal. The federal and state governments are still holding discussions to get out of federal requirements of the cleanup. Brown County and the USACE were originally part of these discussions, however due to additional issues with dredging, talks have ceased. Brown County's expenses for legal services through September 2009 are \$95,700, with approximately 80% of this reimbursed by our insurance carrier. Discussion on an offer of settlement was discussed and staff will consult with Brown County attorneys for their opinion.

• Budget

The Port & Solid Waste budget was approved by the County Board in November. The Board also passed a mandatory one week furlough for administrative employees. Specifics of how this affects the department were discussed; however staff had little more information to offer. McKloskey and Dickman offered to draft the letter outlining the Commissions' concerns on the furlough: 1) as an enterprise fund, Port & Solid Waste offices need to be open in order to collect revenue, 2) Port & Solid Waste personnel should not be exposed to the furlough nor the cost of living adjustment, 3) will not argue about losing our 2.5% on county services if first two requests are honored, and 4) part of the value of the enterprise fund is not having to operate the same as other County departments who operate on taxpayer money. *(No comments were given by Port staff on the Commissions' position.)*

10. Audit of Bills – Request for Approval

A motion to approve the bills was made by Bill Martens and seconded by John Gower. Unanimously approved.

11. Tonnage Report - Update

In May tonnage was down 65% but should be only down by 12% at year end which is indicative of the changing economic conditions. Port closure for the season is dependant on the ice conditions.

6. Navigational Dredging Concerns Related to Fox River Clean-up Project – Update

Staff has been working on resolving conflicts with the EPA and WDNR regarding dredging for 2010. The WDNR requested more samples be taken from the river and Georgia-Pacific agreed to pay for these. The samples were collected and showed 1 to 2 ppm. Based on the results, the USACE should be able to dredge in the East River turning basin and Georgia-Pacific turning basin in 2010 using an environmental clam shell. Concern was expressed about capping in the navigational channel and how it would affect those businesses and their ability to grow in the future. The EPA and WDNR indicated the Record of Decision would have to be opened and amending which is a huge undertaking. Leicht's, LaFarge, C. Reiss Coal, Construction Resource Management and Georgia-Pacific were contacted by email and with follow-up phone calls to discuss how important this is to them. Based on the responses received, the Port will not be pursuing this issue further on behalf of these terminal operators. A draft letter indicating such was given to the Commission for their review and approval. The draft letter was also sent to Brown County Corporation Counsel and County Executive Tom Hinz. The Commission agreed with staff's decision not to pursue this matter any further and approved the letter as written.

12. Such Other Matters as are Authorized by Law

No other matters were discussed.

13. Adjourn

A motion to adjourn was made by John Gower and seconded by Tom Van Drasek. Unanimously approved. Meeting adjourned at 12:58pm.

Neil McKloskey, President
Harbor Commission

Charles Larscheid, Director
Port & Solid Waste Department

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on December 17, 2009 at 6:00 p.m. in the Board Room of the Brown County Central Library, 515 Pine Street, Green Bay WI

PRESENT: TERRY WATERMOLEN, DENISE BELLMORE, CARLA BUBOLTZ, PAUL KEGEL, KATHY PLETCHER, TONY THEISEN

EXCUSED: JOHN HICKEY, KIM LA PLANTE

ALSO PRESENT: LYNN STAINBROOK, MARY RYAN, LORI DENAULT, SUE LAGERMAN, CURT BEYLER, PENNY BARTA (staff); FREDERICK J. MOHR, (Attorney at Law representing Brown County); AARON SIEGRIST, CAL SIEGRIST, JR., MARK MERRIFIELD (Director, Nicolet Federated Library System).

President Terry Watermolen called the meeting to order at 6:00 p.m.

APPROVAL/MODIFY AGENDA

A modification was made to include action to resume open session following agenda item 4. Motion by Kegel, seconded by Pletcher, to approve the modified agenda. Motion carried.

MINUTES, BILLS AND COMMUNICATIONS

There being no changes or modifications, the November 17, 2009 meeting minutes stand approved.

Lori Denault reported that the bills did not contain any out of the ordinary expenses.

No communications were received by the Board.

OPEN FORUM FOR THE PUBLIC

Aaron Siegrist was attending the meeting with his father, Cal Siegrist, Jr. Aaron is a 2nd class boy scout in Troop 1139. He was present to observe the meeting to earn his communications merit badge. They left the meeting prior to the closed session at 6:10 p.m.

CLOSED SESSION

Motion by Bellmore, seconded by Buboltz to move into closed session pursuant to Section 19.85 (1) (c) WI Statutes, for the purpose of consideration of employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility. **Roll Call: Aye:** Kegel, Pletcher, Buboltz, Theisen, Bellmore and Watermolen. **Nay:** None. Motion carried unanimously. **Also Present:** Lynn Stainbrook, Mary Ryan, Lori Denault, Sue Lagerman and Fred Mohr.

RESUME OPEN SESSION

Motion by Bellmore, seconded by Buboltz to resume to open session. **Roll call: Aye:** Kegel, Pletcher, Buboltz, Theisen, Bellmore and Watermolen. **Nay:** None. Motion carried unanimously.

Fred Mohr left the meeting at 7:15 p.m.

Curt Beyler and Penny Barta joined the meeting at 7:15 p.m.

Penny was present in relation to agenda item #11, Wrightstown Fundraiser. Motion by Pletcher, seconded by Kegel to move agenda item #11 before agenda item #5 as an accommodation. Motion carried.

WRIGHTSTOWN FUNDRAISER

The Wrightstown Area Library Committee is planning a fundraising event to benefit the Wrightstown Branch Library on Saturday, March 6, 2010. The adults-only event, "An Evening in Tuscany" will include beverages, appetizers, music (live entertainment) and a silent auction. The planners would also like to include a wine tasting sponsored and conducted by local wineries (Ledgestone, Kerrigans and a third). Scray's Cheese will also be served. Penny requested approval by the Board to serve wine samples. The Wrightstown village council will also be approached. Motion by Theisen, seconded by Kegel, to approve serving wine samples at the Wrightstown Branch Library's fundraiser, "An Evening in Tuscany" and to allow the sale of wine by the vendors as an exception to the Sale and Promotion of Goods Sale. Motion carried. The library will receive part of the sale proceeds.

FACILITIES REPORT

- a. **Solar Energy Project at Kress Family Library** Lynn and Carla met with the SEEDs group and they are very enthusiastic and have a lot of ideas. Their project goals and priorities are listed in the Director's Report. They are very organized and are seeking a project manager and a grant writer. Grants have about 70% funding available. A civil engineer offered to prepare specs for bid and he has been referred to Bill Dowell. A promotional brochure is being worked on. Everything seems to be moving along very well. Carla also commented on their enthusiasm and is very interested in the educational aspect. Terry also noted how this project ties in with the educational mission of the library. An energy savings would also be nice.
- b. **Energy Conservation Methods Update** Lynn gave an update in her written report. Curt noted that a few dozen lamps are on hand and he has a light meter to test the appropriate levels of light. A large order was placed for Kress. Since there is a cost to recycle the old lamps, Curt inquired and learned that Habit for Humanity's ReStore will accept lamps that still work. They will be given to them and this will prevent wasting them or having to pay for their recycling. The HVAC setbacks at the Ashwaubenon and Southwest branches have been completed. Terry asked that the cost (investment) of the ECMs be tracked as well as the savings earned. Lori can track costs and compare data.

Lynn mentioned that she, Terry, Lori and Curt attended Ed & Rec. Committee members were concerned about the safety issues and they moved to expend up to \$50,000 on emergency lighting and the electrical circuit breaker. The amount was changed on the County Board floor but there should still be enough bonded money to accomplish this. Nate Curell, a representative from Raasch Associates and a county electrician met with Curt and Lynn and worked out the next steps.

Mark Merrifield joined the meeting at 7:35 p.m.

The circuit breaker would have to be changed with a renovation of the Central Library so the possibility of a refurbished breaker was discussed as an option. Terry felt that the Ed & Rec committee was supportive of both the library's physical need for updates and safety issues and getting started on fixing those.

- c. **Appoint East Branch Lease Review Committee** The East Branch lease will be coming up for renewal in a few months. The present lease doesn't have the terms of the renewal and Terry would to set a committee of himself, John Hickey and Lynn to negotiate the terms of the lease with the owners, come back to the Board with any recommendations and/or to proceed if agreeable. The Board agreed that this was acceptable.

APPROVE NEW INTEGRATED LIBRARY SYSTEM CONTRACT

Lynn reported that she and Lori, I.S. staff and Sirsi/Dynix had a positive meeting. IS staff asked good questions and Kevin Raye (IS) led a good technical discussion. Lori worked on the PCI component and that is satisfactory. Lori mentioned that Kurt Hogarty (Purchasing) thought that it was a good contract. **Motion** by Pletcher, seconded by Bellmore to approve the Sirsi/Dynix Integrated Library System contract. **Motion carried unanimously.**

APPROVE CHANGE IN TABLE OF ORGANIZATION

No action was taken on this item. It was deferred to the January, 2010 agenda.

APPROPRIATE USE OF LIBRARY COMPUTERS DISCUSSION

- a. **Review and modify Internet and Public Computer Acceptable Use Policy** Since wireless Internet connections are available at all Brown County Libraries, it was recommended that the language in the Internet and Public Computer Acceptable Use Policy be changed from "...WiFi is available at various Brown County libraries..." to "WiFi is available at all Brown County Libraries."

It was mentioned at Ed & Rec that some computers are used for game playing and not job searching and research. The library does allow game playing for its educational value and the time limits that are imposed on the computers restricts people to 2 hours a day. **Motion** by Buboltz, seconded by Kegel, to modify the Internet and Public Computer Acceptable Use policy as recommended. **Motion carried.**

ACCOUNTANT'S REPORT

a. **Financial Report** A financial report for November was presented by Lori Denault. Lori mentioned that the IS chargebacks are lower than expected for the year. **Motion** by Kegel, seconded by Pletcher, to approve the November financial report. **Motion carried.**

b. **Acceptance of Gifts Grants and Donations** **Motion** by Buboltz, seconded by Pletcher, to approve the November, 2009 Gifts, Grants and Donations as follows:

November 2009 Gifts & Donations

Mathis Family - In Honor and Memory of Dorinda Mathis	\$ 400.00	Denmark materials
Local History & Genealogy Participant	8.65	Local History materials
Community First Credit Union	1,000.00	Kress materials
John Bettinger - In Memory of June and Ivyl	25.00	Materials
GGBCF/Wrightstown Area Library Committee	8,788.22	Wri operating expenses
Friends of Brown County Library	346.25	Gen reading books
OMNOVA Solutions Foundation	1,000.00	W-H reading program
Christopher Heimler	(7.00)	Reclass revenue
Ashwaubenon	23.39	Donation Box
Bookmobile	-	Donation Box
East	40.42	Donation Box
Weyers/Hilliard	38.28	Donation Box
Central Circulation	41.91	Donation Box
Kress	29.25	Donation Box
Adult Services	15.02	Donation Box
Pulaski	6.18	Donation Box
Southwest	25.00	Donation Box
Wrightstown	11.16	Donation Box
Total Donations	\$ 11,791.73	

Federal & State Grants

Nicolet Federated Library System	\$ 2,474.29	Collection Development
Nicolet Federated Library System	487.12	Continuing Education
Total Grants	\$ 2,961.41	

Motion carried.

BUDGET

Lori reported that she is waiting to be notified that the 2010 budget has been loaded into the financial system.

NICOLET FEDERATED LIBRARY SYSTEM

a. **Monthly Update** Denise Bellmore reported that NFLS has added John Kronenberg to their IT staff; and Gina Reinardy (former BCL employee and past FBCL President) is a new Brown County representative on the NFLS Board. The NFLS Board approved the proposed budget. Discussion included Brown County's moving forward with Sirsi/Dynix and Shawano County's cross-over borrowing. Mark Merrifield commented that the Resource Library Agreement would be on the January agenda.

b. **Resource Library Agreement (RLA)** Terry read an email from John Hickey which stated that Mark Merrifield thought the terms could be agreed upon without committees from NFLS and BCL if this is done to the satisfaction of the Board, he recommends approval. Terry agreed that the RLA had been worked on long and hard and is impressed with the progress that has been made. Lynn supports the agreement and also recommends approval. **Motion** by Pletcher, seconded by Bellmore to approve the 2010 Resource Library Agreement. **Motion carried unanimously.**

INFORMATION SERVICES REPORT ON SERVICES RECEIVED

Lynn reported that the Sirsi/Dynix contract was settled on. The PC Reservation system had a 4-day problem and was the fault of the Internet provider. VOIP phone system was switched over December 19 at Central. Ashwaubenon will be next and all the branches are expected to be completed by the end of February. Kathy Philby (IS) conducted the training for staff. IS has a new staff person, Dave Bauman, who will handle security issues. He will be invited to be part of the PCI Compliance meetings with the library. He expressed knowledge about RFID, libraries and technology and that is

encouraging for library staff. The new self-checks will have credit card payment options. NFLS has approved the expenditure of 32 laptops and will be ordered sometime in 2010 in conjunction with the Gates computers. There is no news on the installation of Word 2007. Caroline Haskin and Mary Braun offered "Intro to Word 2007" training for staff and received positive feedback. Focus will be placed on wireless printing. Kathy Pletcher reported that the county would not be upgrading to Word 2007. When an upgrade occurs, it will probably be to Windows Vista. Mary reported that that IS did a nice job with the phone installation and staff is pleased.

PRESIDENT'S REPORT

The \$300,000 the library is slated to receive is the result of Lynn's persistence and this money puts the library in a good spot to continue with the architectural pre-design and move forward. Terry also mentioned that John VanderLeest from Ed & Rec has been advocating the start of a fundraising committee. A meeting with John is scheduled for 1/8/10. A lot of groundwork needs to be completed before a fundraising campaign is launched. Kathy and Paul expressed an interest in attending. Pat La Violette will also attend.

Kim La Plante asked not to be reappointed to the Board due to personal reasons. Her contributions have been very valuable to the Library Board. Ideas will be brought to the next meeting on how to recognize both Kim and Paul Schierl. Lynn reported that John Hickey was reappointed through 2011; Carla Buboltz and Kathy Pletcher were reappointed through 2012; Monica Golonski of Ashwaubenon will replace Kim and her term will go through 2012 and Paul's replacement is being worked on.

The annual election of officers will take place at the January meeting. Denise Bellmore and John Hickey will act as the nominating committee.

DIRECTOR'S REPORT

Lynn shared the photos that were entered in the Teen Photo Contest during Teen Read Week in October. What made these unique is that the library card was required to be part of the photo's composition. The Holiday Parade was a success and Lynn witnessed a little girl who was more excited about receiving a book from the Friend's distribution than she was about catching candy. The Friends distributed over 4000 books to children along the parade route as part of their Give-A-Kid-A-Book campaign.

As of 12/17/09 at 4 p.m. the library's check-out statistic was up to 2,364,782. At this rate, a record number should be reached by year-end. Infusing the book budget with additional funds really made a difference.

Lynn thanked the Brown County representatives on the NFLS Board for their interest and participation on that Board.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

None.

ADJOURNMENT

Motion by Pletcher, seconded by Buboltz, to adjourn the meeting. **Motion carried.**
The meeting adjourned at 8:25 p.m.

NEXT REGULAR MEETING

December 17, 2009

Central Library

6:00 p.m.

Respectfully submitted,
John Hickey, Secretary
Sue Lagerman, Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats. a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, January 12, 2010, at 5:15 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Jack Krueger—Chair, Don Bettine, Jim Haskins, John Maino, Duane "Snake" Pierce, Sherry Steenbock, Kristen Verhaagh, John Walschinski.
EXCUSED: Troy Ness.
ALSO PRESENT: Jerry Polus.

1. Call Meeting to Order:

The meeting was called to order by Chairman Jack Krueger at 5:14 p.m.

2. Invocation by Jim Haskins

3. Approve/Modify Agenda:

A motion was made by D. Bettine and seconded by J. Haskins to approve.
Vote taken. **MOTION CARRIED UNANIMOUSLY.**

4. Approve/Modify Minutes of November 3, 2009:

A motion was made by D. Pierce and seconded by J. Walschinski to approve.
Vote taken. **MOTION CARRIED UNANIMOUSLY.**

5. Report from CVSO Jerry Polus (if available):

Jerry Polus, Veterans Service Officer, requested that Sherry Steenbock prepare a certificate for Patricia Finder-Stone and send the certificate to Mr. Polus, so he can present it at a special meeting.

Mr. Polus asked Kristen Verhaagh to help a female veteran obtain a scholarship for the purchase of books, which is estimated at \$700. Ms. Verhaagh indicated that the scholarship amounts to \$500, and Mr. Polus said he may be able to help with the balance. Ms. Verhaagh will look into this. Duane Pierce said he heard recently that Barnes & Noble is starting to rent books to college students; and the savings is estimated to be 50 percent.

Mr. Polus informed the members that Ronelle is the new receptionist in the Veterans Office. He reported that he does not remember a January when the office has been so busy. He outlined the areas showing a high level of activity:

- Property Tax Credit (Many veterans now qualify due to modifications in the requirements.)
- Health care
- Pensions for veterans and widows in nursing homes and assisted living facilities
- New Post 9/11 GI Bill

Regarding the clinic, Mr. Polus said Requests for Proposals have been put out to identify a contractor to build the building per the V.A. (Veterans Administration) specifications. Then the V.A. will lease that building from the contractor. He said he

hopes ground-breaking will be this year. Chair Krueger added that because the contractor owns the building, this would be put on the tax rolls.

6. Report from Chair Jack Krueger: None.

7. Report from Committee Members (Steenbock, Bettine, Haskins, Maino, Pierce, Verhaagh, & Walschinski):

Sherry Steenbock expressed concern with the placement of the article in the "Green Bay Press Gazette" concerning the Veterans' Day activities. She opined that the other four local newspapers did a great job; however, the "Press Gazette" placed the article in Monday's issue (instead of Sunday's as promised) in the Sports Section. She read an e-mail from the "Press Gazette" in response to her inquiry that indicated that the only way to ensure that the information would be printed as requested would be to purchase an ad. After conversation, the general consensus was that it would be expensive to purchase an advertisement; and Chair Krueger suggested that public service announcements be considered instead. John Walschinski said he has been working with Chuck Ramsay concerning a public service announcement. He added that there are a number of veterans he sees bi-monthly who could help.

Don Bettine reported that the Washington-Lincoln Day Dinner will be at The Woods on February 15, 2010, beginning with cocktails at 6:00 p.m. and dinner at 6:30 p.m. The price is \$12.50 per person. Mr. Bettine also reported that May 1, 2010, has been set aside by presidential proclamation as VFW Loyalty Day, and this year the celebration will be at the Duck Creek VFW. He added that there will be a parade and refreshments, and ads are being sold for the Loyalty Day booklet.

John Maino reported on some of the projects he has been involved with. He said donations from several organizations, including Viet Nam Veterans and Desert Storm Veterans, were received; and the home of a young veteran from Menominee, Michigan (who had been severely injured in Iraq) was refurbished. Mr. Maino also reported that a young man from Fond du Lac was given \$3,000 and was provided airline flights between Walter Reed Hospital and Milwaukee, as well as box seats for a Green Bay Packers football game.

Mr. Maino invited those present to attend a meeting on Thursday at 12:00 noon at The Cornerstone on Mid Valley Drive to discuss ways to raise funds for the Flight of Honor. Duane Pierce added that there have been efforts to begin this in Wausau as well. Mr. Maino said Heritage Hill is planning to have a Viet Nam Veterans Art Series in May; and one of the Medal of Honor recipients will be in town for 3 days and will speak at some of the area schools. Mr. Pierce added that Heritage Hill, the Museum downtown, and the Railroad Museum will also have events during that time period to run in conjunction with LZ Lambeau.

Mr. Walschinski said he has been working on a program regarding senior vets and will present this at the February meeting.

Kristen Verhaagh reported that training for Desert Veterans will be held later this month; and a representative from the State will train them on military honors, flag details, and proper funeral details. She said the plan is to offer this as a free service to the community. Mr. Bettine added that because the American Legion, VFW (Veterans of Foreign Wars) and DAV (Disabled American Veterans) are not getting younger members, it is becoming more difficult for those organizations to perform the

ceremonies. Ms. Verhaagh added that once the training is completed, the Desert Veterans will be able to apply for some grants in order to obtain better equipment.

Duane Pierce reported that he is now in Rolling Thunder Chapter 4—Wausau. He said a POW Table Ceremony was held, as well as one in October (for the Navy birthday) and one in December. Concerning LZ Lambeau, Mr. Pierce reported that the stops for the ride from LaCrosse to Green Bay will be in Coloma, Stevens Point, and the Timber Rattlers Stadium in Appleton. The first group will be 300 to 500 bikes. There is clearance for a Huey to fly from Appleton to Green Bay, and arrival in Green Bay is expected between 2:00 and 4:00 p.m. He stated that there is an organizational meeting later this month, and he will report back at next month's meeting. Mr. Pierce said there was a luncheon for veterans the Saturday after Veterans' Day at Pearly Gates, and estimated about 200 to 300 people attended during the afternoon. He thanked the Desert Vets for helping with this event. He said Pearly Gates will also be involved in a Viet Nam Veterans Ride on July 10.

Jim Haskins reported that he attended several events in the area for Veterans' Day. He went to the Green Bay Yacht Club for the Veterans' Day ceremony on November 7. There were about 50 people present, and Channel 2 filmed the event to show on the evening news. Mr. Haskins said he left some LZ Lambeau posters there and picked up a brochure entitled, "Freedom Team Salutes." Mr. Haskins stated that he dropped off LZ Lambeau posters at Golden Corral and noted that veterans were given "thank you" stickers to wear. In addition, while at American Antiques, Mr. Haskins learned about a 92-year-old veteran who came in for a free watch battery; the veteran indicated that this was the first free thing he had ever received as a veteran. The veteran stated that when he enlisted, he left two children at home and one on the way; and when he returned, the army told him to find his own way home. Mr. Haskins also attended a presentation at his church, where children made "thank you" cards for the veterans and asked the veterans about their experiences.

8. Discuss Issue of Frames for Certificates:

Chair Krueger said he purchased some frames and has about 10-12 available as needed.

When Mr. Haskins asked if the certificates could be made smaller in order to fit better in the frames, Mr. Walschinski said he would discuss this with Karen.

Ms. Steenbock explained that certificates are being given to all new contributors.

9. Such other Matters as Authorized by Law: None.

10. Adjourn:

A motion was made by J. Haskins and seconded by S. Steenbock to adjourn at 5:58 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Lisa M. Alexander
Recording Secretary